

TOWN OF DERUYTER
PLANNING BOARD
735 UTICA ST., PO BOX 394
DERUYTER, NY 13052

Dear Applicant:

Attached is an Application to the DeRuyter Planning Board for a Special Permit. Please keep the following dates in mind when submitting an application.

Application forms and all supporting documentation must be filed with the Clerk of the Planning Board by the first of the month. The Planning Board meets the third Thursday of every month.

All properties within 500 feet of a State or County Highway, Town line, State or County facility or agricultural district must be sent to the Madison County Planning Department for review (the Planning Board Clerk will do this for you). *This review could take up to thirty (30) days.*

Application fee is **\$50.00**, payable to Town of DeRuyter at time application is made.

DeRuyter Planning Board:
Randy Wood, Chr.
Calvin Wood
Mark Haws
Mike Curran
Jesse Ryder

**TOWN OF DERUYTER
APPLICATION TO THE PLANNING BOARD
FOR A
SPECIAL PERMIT**

Applicant Name: _____

Mailing Address: _____

Phone: _____

Official Use Only
Application #: _____
Date Fee Paid: _____
Amount Paid: _____

PROPERTY FOR WHICH SPECIAL PERMIT IS REQUESTED:

Tax Map ID #: _____

Location: _____

District (check one): Lake Watershed Agricultural/Residential

Brief Description of Proposed Special Use: _____

Note: For information on Special Use Permits, see sections 607 and 608, Town of DeRuyter Land Use Regulations.

All applications must be accompanied by the short form SEQR form (see link below).

Please complete page one and submit with this application.

http://www.dec.ny.gov/docs/permits_ej_operations_pdf/shorteaf.pdf